
QUALITY ASSESSMENT AND IMPROVEMENT:
COMPREHENSIVE REPORT

Pennsylvania Office of Developmental Programs

Child Guidance Resource Center

12/12/17

Introduction

The Office of Developmental Programs (ODP) Quality Assessment and Improvement (QA&I) process is designed to conduct a comprehensive quality management review of county programs, Administrative Entities (AE), Supports Coordination Organizations (SCO) and Providers delivering services and supports to individuals with intellectual disabilities and autism spectrum disorders. As part of ODP's quality management strategy, the QA&I process has been designed to be comprehensive standardized and measurable. This gives providers applicable information for making decisions regarding service delivery and provides them the opportunity to make systemic changes in their organization that will improve the quality of their services.

The mission of ODP is to support Pennsylvanians with developmental disabilities achieve greater independence, choice, and opportunity in their lives. This includes continuously improving an effective system of accessible services and supports that are flexible, innovative, and person-centered. The QA&I process is designed to accomplish this. It is a continuous process that includes the Provider's Self- Assessment > Desk review > Onsite Review > Comprehensive Report > Corrective Action and Quality Improvement > Technical Assistance > Self- Assessment. The goal is to continuously improve the quality of services.

Quality services include:

- Ensuring Individuals have Choice, control in their lives regarding who they live and socialize with, where they work,
- Assuring effective communication
- Increasing employment
- Increasing community participation
- Ensuring ISPs are updated timely when there is a change in need
- Ensuring individuals are free from abuse, neglect, and exploitation
- Ensuring people with complex needs have supports they need (Behavioral and mental health supports, adaptations in their environment so they can access what they need and want.
- Quality services that provide services that will meet their needs with dignity and respect.

This QA&I Comprehensive report summarizes the findings from the provider's self-assessment, onsite review, and interview/s with the consumers and staff.

QA&I Summary

Child Guidance Resource Center is a provider, that provides services to individuals registered with the Office of Developmental Programs. Child Guidance is currently providing Licensed Day Habilitation and home and Community Habilitation for individuals in Delaware County. The Provider Self-Assessment and the desk review, which included a copy of the Quality Management Plan, Restrictive Intervention Policy, and the Annual training curriculum, were submitted on 7/24/17, which was prior to the 8/31/17, due date.

The onsite QA&I review was conducted on 10/24/17 at Values into Action located in Media, Pa. The entrance interview was conducted with, the following was discussed:

- The purpose of the QA&I process, a review of the process and the timelines
- Summary of ODP's missions and vision
- The Quality improvement priorities
- Website for the QA&I survey

An individual receiving services from Child Guidance, was conducted on 12/12/17. The individual and one staff person was interviewed. The staff person had excellent rapport with the individual and seemed to know her very well. She could recall pertinent information from their ISP's. The individual stated that she was happy, felt safe and that her needs were being met.

Data Analysis and Performance Evaluation

The exit interview was held, on the same day with Child Guidance staff. The following was discussed:

- Child Guidance's documentation is very well organized and accessible. Their training curriculum is excellent. Child Guidance priorities include, creating a safe environment for individuals while assisting them with their socialization skills.

Policy: (Questions – 7, 8, 9, 10, 11, 12, 16, 23, 39, 43, 44, 45, 47)

Child Guidance's QM plan, Incident Management Plan, and Restrictive Plan were in accordance with OPD requirements. There were no grievances filed and no incident reports for the individuals in the sample for the period reviewed.

Training: (Questions – 12, 15, 17, 18, 19, 20, 34, 35)

Trainings for 3 staff persons were reviewed. All staff trainings were completed - 100% compliance.

Record Review: (Questions – 13, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 36, 37, 38, 40, 41, 42, 46, 48, 49)

Child Guidance services were reviewed for individuals registered in Delaware County the review showed 100% compliance for all applicable questions.

Other attachments:

MCI tracker