
QUALITY ASSESSMENT AND IMPROVEMENT: COMPREHENSIVE REPORT

Pennsylvania Office of Developmental Programs

EXCEL COMPANION CARE, LLC

September 26, 2017

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Introduction

The mission of the Office of Developmental Programs (ODP) is to support Pennsylvanians with developmental disabilities to achieve great independence, choice and opportunity in their lives. ODP's vision is to continuously improve an effective system of accessible services and supports that are flexible, innovative and person-centered. The Quality Assessment & Improvement Process is a way for ODP to evaluate our current system and identify ways to improve it for all individuals. ODP's focus areas for this year's review are Employment, Quality Improvement and Communication.

The Comprehensive Report is a packet of information compiled from your agency's self-assessment, desk reviews, individual interviews and an onsite review. Excel Companion Care LLC was reviewed on September 19, 2017. This report includes findings from your agency's review along with the MCI tracker.

QA&I Summary

Excel Companion Care LLC is not currently delivering services/supports for ODP individuals. They have developed all required policies. Excel Companion Care LLC has a training curriculum in place, however they do not currently have any staff.

Excel Companion Care LLC did not submit their self-assessment within the required timeframe. Email reminders were sent. They were issued a D-CAP for late submission on September 12, 2017. Excel Companion Care LLC submitted their self-assessment and completed D-CAP on September 14, 2017 to this AE.

Entrance and Exit discussions involved agency's plans for hiring certified investigators and gearing up to work with individuals.

Review Process Summary: There were no records/interviews as they are not currently delivering services/supports.

Data Analysis and Performance Evaluation

This section of the report will provide data and analysis in key areas, highlighting both good performance and areas for improvement.

POLICY -- (Q's 7, 8, 9, 10, 11, 12, 16, 23, 39, 43, 44, 45, 47)

Excel Companion Care LLC had 100% compliance for policy review.

RECORD REVIEW—(Q's 13, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 36, 37, 38, 40, 41, 42, 46, 48, 49)

Q. 21- The Provider participates in the ISP: Excel responded No on self-assessment. AE review determined N/A as they are not serving/support individuals at this time.

Excel Companion Care LLC does not currently service/support any individuals-no other record reviews were completed.

TRAINING—(Q's 14, 15, 17, 18, 19, 20, 34, 35)

Q. 34- The Provider ensures that one or more of the Providers Administrative staff have viewed ODP's webinar (Deaf Culture): Excel administrative staff completed this training.

Excel does not have any direct service professionals, therefore unable to provide any training.

Appendices

This section will include the entity's QA&I review results. The Directed Corrective Action Plan document will sit within its own Appendix.